



Sensory4all Terms and Conditions

We ask that all participants agree to accept a few basic codes of conduct to ensure that these sessions remain enjoyable and beneficial to all.

1. We ask that participants maintain the ethos of these sessions being fun and inclusive (open to all).
2. The Sensory equipment may only be operated when in the presence of someone who has been trained to use the equipment.
3. We understand that items will suffer 'wear and tear' and that some items may get damaged during use. Please let us know if this happens so that we can remove or repair items.
4. The maximum number of people in the Sensory room at any one time is 20.
5. If you book the mobile hoist you must contact us prior to your first session and send us the participants moving and handling plan, and risk assessment. The participant will need to bring their own sling, and the maximum weight load for the hoist is 150kg.

By booking a Sensory activity you are agreeing to the following Terms and Conditions below:

SENSORY4ALL TERMS AND CONDITIONS

1. The conduct and pastoral care of participants shall be the responsibility of the person making the booking and any responsible adults in attendance, and not that of SENSORY4ALL staff and volunteers.
2. The person making the booking must ensure that participants behave appropriately at all times while on EYCT property and during a session.
3. Where a session is cancelled by a hirer within 24 hours of the booking, no refunds shall be given. No partial refunds shall be given if the actual attendance of a session is lower than that anticipated at the time of booking.
4. SENSORY4ALL staff are qualified in first aid and will carry a first aid kit in office.
5. SENSORY4ALL will ensure the proper maintenance of all sensory toys and other equipment provided to participants for their use at sessions.
6. The person making the booking shall ensure that participants and where applicable responsible adults are aware that the EYCT is subject to access to information legislation, including all applicable freedom of information, environmental information, and data protection provisions.
7. Personal data collected in relation to SENSORY4ALL activities will be processed in accordance with current data protection and privacy legislation, including but not limited to the General Data Protection Regulation 2016, the Data Protection Act 2018 and the Privacy and Electronic Communications Regulations. A privacy notice as to how we process participants' personal information can be found here: [EYCT PRIVACY POLICY](#)
8. Prior to the start of the event, the person making the booking shall ensure that and hereby confirms that all necessary consents whether in respect of participation in a session, the processing of personal data, or otherwise, have been obtained from each participant or, where applicable, his/her/their responsible adult.

COVID-19 TERMS AND CONDITIONS

In response to the COVID-19 pandemic, we have introduced specific booking and safety measures in an effort to safeguard the health, safety and wellbeing of our customers and staff.

1. Sensory sessions shall be limited to a maximum of 6 people (or more if your family is larger than 6) until further notice. The maximum of six includes babies, children, parents, grandparents and carers.
2. If you visit with friends of family who are not in your household or bubble, you must maintain social distance while in the sensory room.
3. By booking an activity with us during this time, the person making the booking confirms: that participants will comply with all current government COVID-19 related government guidance including but not limited to social distancing and handwashing protocols whilst taking part in an event or on EYCT's property;
4. confirm that none of the participants has had COVID-19 symptoms or tested positive for COVID-19 in the last 21 days;
5. if a participant has ever tested positive for COVID-19, confirm that he/she/they have been symptom free for at least the last 14 days;
6. confirm that none of the participants has knowingly been in direct contact with anyone showing symptoms of COVID-19 in the last 21 days;
7. confirm that all participants (or where applicable his/her/their responsible adult(s)) understand that while the EYCT has introduced measures to minimise the risk of contracting COVID-19 virus, these risks cannot be completely eradicated, and SENSORY4ALL staff and EYCT are not responsible if a participant contracts COVID-19 at a sensory session or on or from EYCT's property;
8. give permission for SENSORY4ALL staff or volunteers to break social distancing protocols if at the discretion of SENSORY4ALL staff that is necessary in order to provide support, first aid or to carry out a rescue in respect of a participant;
9. agree that participant information is retained by EYCT for 21 days to aid contact tracing (participants' personal data will be processed in line with the privacy notice referred to above); and
10. consider and maintain personal safety at all times, including hand washing and limiting close contact to participants' own household/group/bubble.
11. The person making the booking is asked to raise, or ensure that group staff raise, any issues / learning-points noticed or encountered at an event with SENSORY4ALL staff or volunteers (to aid in providing safe and enjoyable events for future participants).